



# 2008-2009 WELCOME PACKET



## **Empowering the Electrical Industry through Education!**

*The WECA-IEC 2-week Training Program*

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# The Best Electrician Possible

Many of you are returning students, some of you new. Regardless of the circumstances which brought you to our organization, you are a winner! You have made a good career decision to be an electrician.

## THE SCHOOL

WECA-IEC has gone to great lengths to see to it that you have the best Instructors. Every instructor at WECA-IEC has been in the field as an Apprentice, Journeyman, and Foreman. They all have an Electrical Contractors License and have run a business. Each has passed the State Journeyman Test above 90 percent or helped develop the test for the state. All instructors have a California Teaching Credential and must attend mandatory classes at California State University, Sacramento. The classes they attend are to reinforce how to better help adults learn and are part of our required on-going continued education. WECA-IEC instructors also attend our annual national IEC's Instructors Conference in order to improve our teaching abilities. WECA-IEC provides you with best education possible!

## ON THE JOB

All of the contractors that you are dispatched to are approved to train Apprentices. Our contractors believe in the Merit Shop philosophy of a company's ability to grow and be successful through merit and their ability to perform the work needed. Our contractors vary in size and scope of work performed. Proof of this has been documented in places like the 2005 listing of the "The Sacramento Business Journal" who voted on "The Top 25 List" for Electrical Contractors. WECA-IEC Contractors held the top 4 positions and tallied a total of 13 of 25 which is over half of the contractors who received this prestigious award. I have included the list that highlights some of our contractor members...

- 1) Rex Moore Electrical Contractors & Engineers
- 2) Vellutini Corp., DBA Royal Electric Company
- 3) H & D Electric Inc.
- 4) Barnum and Celillo Electric Inc.
- 8) Marticus Electric Inc.
- 9) Butterfield Electric Inc.
- 10) Vasko Electric
- 14) Bosley Electric Co.
- 15) Tenetix Inc., DBA Davis Electric
- 19) Garrahan Electric

This just reinforces that you are and will continue to be trained in the field by the best of the best!! We provide you the best training possible!

## YOU

You are expected to come to class prepared and on time with your books and materials needed for the class. We expect you to have questions for us. We need feedback from you to help fill-in the blanks or possibly just add clarity to information provided to you before class. The instructors at WECA-IEC are here for the students and we think of you as part of our extended family. The instructors, WECA-IEC staff, and member contractors care about making this a positive and worthwhile learning experience that will help you grow as a person and as an electrician. Come to class ready to focus on learning and contributing to each lesson in order for you to become the best electrician possible. Now is the time for you to become the best electrician possible!



## **TRAVEL STIPEND Q&A**

### **Q. What is a Travel Stipend?**

A Travel Stipend is a pre-determined monetary award meant to help subsidize travel expenses incurred by students living a predetermined distance from the designated training facility while attending the two-week class session. The availability and amount of the travel stipend is determined by the WECA-IEC Board of Directors each fiscal year. WECA-IEC has authorized \$325 per semester for qualifying students and is subject to change upon review by the Apprenticeship Training Committee (ATC).

### **Q: Who qualifies for the Travel Stipend?**

Stipends are available for any Apprentice who physically resides more than 80 miles one-way from their designated training facility and presents recent proof of residency.

### **Q. How is the 80 mile requirement determined?**

In order to determine the distance from the designated training facility, WECA-IEC will use Rand McNally as an unbiased source for determining mileage. The "shortest route" option will be selected and the distance will be determined from the designated training facility to your home address.

### **Q. What happens if I change my training facility location?**

If an Apprentice resides over 80 miles from his/her assigned training facility and requests to attend class at another training facility, he/she would still qualify for the \$325. If the Apprentice resides *within* the 80 miles of the training site and requests to attend class at another training facility, he/she could be approved to attend another site but would not receive the \$325 stipend.

### **Q. Are there any other requirements in order for me to receive the Travel Stipend?**

To receive the \$325 stipend, the student must successfully complete his/her semester class according to the WECA-IEC rules and regulations. If the student has qualified to advance to the next semester, with no absences (make-up time will not qualify you for the stipend) the travel stipend will be awarded. (i.e. a student would not lose the stipend for a single tardy, etc).

### **Q. When do I apply for the Travel Stipend?**

Your application must be received by the WECA-IEC Sacramento Office within 30 days following the successful completion of each semester. The application must include proof of residency or your application will be denied – no exceptions.

### **Q. What will qualify as "proof of residency"?**

In order for your application to be processed, you will need to provide the WECA-IEC Office with proof of residency. Proof of residency must be in the form of a copy of a recent (within 60 days of start of class) utility billing statement, home phone bill, a rental agreement or the like, in which the name and physical address of the applicant is present. A driver's license or ID card is not sufficient proof. P.O. Boxes will not be accepted in lieu of a physical street address.

### **Q: When can I expect my Travel Stipend check?**

The \$325 travel stipend will be paid to each qualifying student within 30 days from the receipt of the approved application. The stipend check will be mailed to the address on file with WECA-IEC.

NOTE: A copy of the application will be returned to the student with an "Accept/Decline" comment by the Apprenticeship Director. Should a student's application be declined, he/she may appeal the decision to the ATC Committee by submitting the reason for appeal in writing no later than 30 days from the date the decision is mailed to the student.

*Stipends are currently available for the 2008-2009 class year.*



## Sacramento Training Facility

9719 Lincoln Village Drive, Suite 303  
Sacramento, CA 95827

Phone: (916) 453-0112  
Toll Free: (877) 444-9322  
Fax: (916) 452-7011

## San Diego Training Facility

9320 Hazard Way, Suite B1  
San Diego, CA 92123

Phone: (858) 751-0600  
Toll Free: (877) 663-9322  
Fax: (858) 751-0604

Web Site: [www.weca-iec.org](http://www.weca-iec.org)

Email: [info@weca-iec.org](mailto:info@weca-iec.org)

Time Cards: [tc@weca-iec.org](mailto:tc@weca-iec.org)

### Classroom Hours

The school day will consist of eight (8) hours of instruction and a 30 minute lunch break. You will have two 10 minute breaks throughout the day in addition to your lunch break.

Class Begins: 7:00 a.m.  
Class Ends: 3:30 p.m.

## Who To Contact At WECA-IEC

### General Questions/Concerns:

Sue Fairbanks      Customer Consultant      Ext. 124      [sfairbanks@weca-iec.org](mailto:sfairbanks@weca-iec.org)

### Dispatch Issues (Laid off/Out of work):

Zang Xiong      Program Administrator      Ext. 114      [zxiong@weca-iec.org](mailto:zxiong@weca-iec.org)

### Student Services (Grades/Time Card/Counseling/Discipline Issues)

Sheila Zuvich      Apprentice Services Administrator      Ext. 121      [szuvich@weca-iec.org](mailto:szuvich@weca-iec.org)

### Stipend Issues

Beth Martinez      Account Specialist      Ext. 113      [bmartinez@weca-iec.org](mailto:bmartinez@weca-iec.org)